

**SMALL CLAIMS INFORMATION SHEET**

BELMONT COUNTY COURTS

CASE#: \_\_\_\_\_

WESTERN

NORTHERN

EASTERN

FILING FEE - \$65.00

**NO PERSONAL CHECKS ACCEPTED**

MONETARY JURISDICTION- \$6000.00 (THE LIMIT TO WHICH YOU MAY CLAIM)

(PLEASE PRINT)

PLAINTIFF (YOU) INFORMATION:

DEFENDANT INFORMATION:

\_\_\_\_\_  
NAME

\_\_\_\_\_  
NAME

\_\_\_\_\_  
STREET ADDRESS

\_\_\_\_\_  
STREET ADDRESS – CANNOT BE A P.O.BOX

\_\_\_\_\_  
CITY, STATE & ZIP

\_\_\_\_\_  
CITY, STATE & ZIP

\_\_\_\_\_  
TELEPHONE #

\_\_\_\_\_  
TELEPHONE#

IS THE DEFENDANT PRESENTLY IN THE MILITARY OR NAVAL SERVICE OF THE UNITED STATES

YES    NO

COMPLAINT: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IF YOUR CLAIM IS REGARDING AN ACCOUNT, PLEASE PROVIDE COPY OF SAME.

AMOUNT CLAIMED \$ \_\_\_\_\_ (DO NOT INCLUDE FILING FEE) PLUS  
INTEREST AT \_\_\_\_\_ % PER ANNUM.

THE ABOVE CLAIM IS TRUE TO THE BEST OF MY BELIEF.

DATE: \_\_\_\_\_

\_\_\_\_\_  
PLAINTIFF

SUBSCRIBED AND SWORN BEFORE ME THIS \_\_\_\_\_ DAY \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC